

Notice Addendum



Identification

Reference Number:	22032175
Title:	Emergency Repairs to Visitor Center, William W. Power Fish & Wildlife Area
Agency Reference Number:	102-327-024
Agency:	CDB - Capital Development Board
Purchasing Agency:	CDB - Capital Development Board
Purchasing Agency SPO:	Ken Morris
Date First Offered	10/21/2013
Status:	Published

Overview

Description and Specifications:
This addendum notice provides the emergency affidavit that supports this purchase.

Key Information

Notice Type:	Emergency Procurement
Notice Stage:	Notice of Intent
Does this addendum add/or change vendor(s) information? (i.e. vendor name/address, contact information, and/or award amount, etc.)?	No
Published:	10/25/2013
Notice Expiration Date:	11/06/2013
Emergency Justification:	The newly constructed Education/Visitor Center at William W. Power Fish & Wildlife Area suffered a break-in and theft of copper cable used to supply electricity to the facility, leaving interior damage and inoperable HVAC system due to lack of power. Failure to timely complete repairs and restore this building to its original condition will cause damage to the HVAC system, foundation, interior furnishings and ultimately structural failure from imminent winter conditions.
Accordance with Admin Rule:	Danger to public health/safety, Protect against further damage to state property
Professional & Artistic:	No
Small Business Set-Aside:	No
Does this solicitation contain a BEP or DBE requirement?:	No
Relevant Category:	Facilities
Total Amount of Award:	\$20,000.00 (Total Dollar Value Only/Includes Any Renewal Options)

Estimated/Actual Value
Description:

Assessment costs are estimated at \$20,000.

Length of Initial Term: 3
Contract Begin Date: 10/21/2013
Contract End Date: 01/18/2014
Renewal Terms: 0

Bidder(s)

Number of Responding Bidders: 1
Number of Unsuccessful Responsive Bidders: 0
Total Number Awarded: 1

Listing of All Bidders/Offerors Considered But Not Selected:

none

Source Selection: <Select Source Method>

Vendor(s) Selected for Award

No vendor information to display.

Notice Contact

Name: Ken Morris
Street Address: 401 S. Spring St., Room 318
City: Springfield
State: IL
Zip Code: 62706
Phone: 217-558-2185
Fax Number: 217-558-2164
Email Address: ken.morris@illinois.gov

Class Code

Class Codes: 5039 Building Materials
S210 Construction Services
S230 Energy; Environmental; Engineering; Architectural; & Surveying Services

Notify Type: Send email to selected Class Codes only

Attachments

To download file(s), click on filename(s) located below. Not all Notice Addendums will have files to download.

File Attachments: • [102-327-024 Affidavit 102413.PDF](#) (217575 Bytes)

EMERGENCY PURCHASE AFFIDAVIT

Reference # 102-327-024

Chief Procurement Officer (CPO) making a procurement under Illinois Procurement Code (30 ILCS 500/20-30) shall file affidavit with Procurement Policy Board and Auditor General within 10 days.

Agency: Capital Development Board Division: _____

Address: 401 South Spring Street

City: Springfield State: IL Zip: 62706

Vendor #1: Hanno Weber & Associates Architecture/Urban Design

Address: 11 E Adams Street, Suite 702

City: Chicago State: IL Zip: 60603-6301

State of Illinois)
: SS

County of Sangamon

I, Gus Behnke being duly sworn, solemnly swear and affirm that I am Chief Fiscal Officer.

I have authorized the emergency procurement in accordance with standards as established by law and rule in fulfillment of the emergency purchase affidavit provisions of Illinois Procurement Code [30 ILCS 500/20-30] as follows.

- ☐ Involving threat to public health or public safety.
- ☒ Immediate expenditure is necessary for repairs to State property to protect against further loss of or damage
- ☐ To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues.
- ☐ To insure integrity of State records
- ☐ Quick purchase as provided by Section 20-30 (d) of the Illinois Procurement Code

The conditions and circumstances requiring this emergency purchase, including reason for selection of the particular contractor are:

On September 16, 2013, the newly constructed Education/Visitor's Center at the William Powers State Fish & Wildlife Area suffered a break-in and theft of copper cabling used to supply electricity to the facility, leaving the HVAC inoperable due to a lack of power and interior damage. With the imminent winter conditions approaching, the inability to operate the HVAC to heat/condition the air will cause damage to the interior furnishings, foundation and ultimately structural failure.

Vendor #1 has been selected to assess the damage, including cost estimates and recommendations for additional security provisions, as well as a detailed cost analysis of a limited fix, if feasible, versus a permanent fix, taking into account the risks of repeating the current conditions and may include professional services to implement the recommendations. Vendor #1 was chosen because they were the A/E of record for the recent project that constructed the facility, giving them intimate knowledge of the building and site and their availability to immediately mobilize and remediate the situation.

This project began through the emergency selection of an Architect/Engineer ("A/E"); this exempts the selection from a 14-day solicitation required through Qualifications-Based Selection ("QBS"). Considering the time frames needed for negotiation and execution of an A/E contract, an evaluation of the damage and professional services under existing processes would likely not begin for several months. For this reason, an emergency procurement is necessary to ensure that an assessment of the damage take place immediately in order to determine how the power is to be restored and building is to be secured prior to winter weather conditions.

(Continue on next page if necessary)

Vendor # 1 - Expected Start Date: 10/21/13 Expected End Date: 01/18/14

Extension of previous emergency purchase: ☐ Yes or ☒ No

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description.

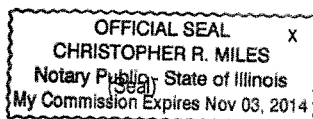
Vendor #1 - Amount of this expenditure is: \$ _____ ☐ Actual or \$ 20,000 ☒ *Estimated

**When only an estimate of cost is available, the actual cost shall be reported immediately after it is determined.*

I am duly authorized to make this affidavit. I know and understand the contents of this affidavit and all statements herein are true and correct. This affidavit is made pursuant to and in fulfillment of the requirements of Illinois Procurement Code [30 ILCS 500/20-30].

Gus Schumacher
Signature of Affiant

Subscribed and sworn before me this 24th day of October 20 13.



Christopher R. Miles
Notary Public

My Commission expires: 11/3/14

Section 20-30. Emergency purchase

(a) Conditions for use. In accordance with standards set by rule, a purchasing agency may make emergency procurements without competitive sealed bidding or prior notice when there exists a threat to public health or public safety, or when immediate expenditure is necessary for repairs to State property in order to protect against further loss of or damage to State property, to prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues, or to ensure the integrity of State records; provided, however, that the term of the term of the emergency purchase shall be limited to the time reasonably needed for a competitive procurement, not to exceed 90 days. A contract may be extended beyond 90 days if the chief procurement officer determines additional time is necessary and that the contract scope and duration are limited to the emergency. Prior to the execution of the extension, the chief procurement officer must hold a public hearing and provide written justification for all emergency contracts. Members of the public may present testimony. Emergency procurements shall be made with as much competition as is practicable under the circumstances. A written description of the basis for the emergency and reasons for the selection of the particular contractor shall be included in the contract file.

(b) Notice. Notice of all emergency procurements shall be provided to the Procurement Policy Board and published in the online electronic Bulletin no later than 3 business days after the contract is awarded. Notice of intent to extend an emergency contract shall be provided to the Procurement Policy Board and published in the online electronic Bulletin at least 14 days before the public hearing. Notice shall include at least a description of the need for the emergency purchase, the contractor, and if applicable, the date, time and location of the public hearing. A copy of this notice and all documents provided at the hearing shall be included in the subsequent Procurement Bulletin. Before the next appropriate volume of the Illinois Procurement Bulletin, the purchasing agency shall publish in the Illinois Procurement Bulletin a copy of each written description and reasons and the total cost of each emergency procurement made during the previous month. When only an estimate of the total cost is known at the time of publication, the estimate shall be identified as an estimate and published. When the actual total cost is determined, it shall also be published in like manner before the 10th day of the next succeeding month.

(c) Affidavits. A chief procurement officer making a procurement under this Section shall file affidavits with the Procurement Policy Board and the Auditor General within 10 days after the procurement setting forth the amount expended, the name of the contractor involved, and the conditions and circumstances requiring the emergency procurement. When only an estimate of the cost is available within 10 days after the procurement, the actual cost shall be reported immediately after it is determined. At the end of each fiscal quarter, the Auditor General shall file with the Legislative Audit Commission and the Governor a complete listing of all emergency procurements reported during that fiscal quarter. The Legislative Audit Commission shall review the emergency procurements so reported and, in its annual reports, advise the General Assembly of procurements that appear to constitute an abuse of this Section.

(d) Quick purchases. The chief procurement officer may promulgate rules extending the circumstances by which a purchasing agency may make purchases under this Section, including but not limited to the procurement of items available at a discount for a limited period of time. (Source: P.A. 90-572, eff. date - See Sec. 99-5.)

For continuation if necessary:

Reference # _____

Emergency Memorandum

To: Capital Programs
Capital Development Board
From: Department of Natural Resources
Date: September 30, 2013
Subject: Emergency Purchase Request

The Department of Natural Resources is requesting that the Capital Development Board take action to procure, on an emergency basis, one or more contracts to address an emergency need of the State.

This situation meets the following condition(s) for use as set forth in 30 ILCS 500/20-30:

_____ There exists a threat to public health or public safety.

_____X_____ Immediate expenditure is necessary for repairs to State property in order to protect against further loss or damage.

_____ It is necessary to prevent or minimize serious disruption in State services.

_____ It is necessary to insure the integrity of State records.

Specific justification for the emergency conditions listed above are as follows:

(Please attach relevant documentation)

Please describe the emergency. Attach additional sheets as needed. See attached.

I am _Manager, Division of Architecture and Engineering

(Please give official title and office.)

We understand that CDB will coordinate with its CPO who will make all appropriate postings to the Procurement Bulletin and will file all necessary affidavits and updates with the Auditor General.

Immediate expenditure is necessary for repairs to State property in order to protect against further loss or damage.

On Monday, September 16, 2013 the Visitor's Center building at William Powers State Fish & Wildlife Area suffered a break-in and theft of copper cables used to supply electricity to the facility. The break-in left the rear exit of the building structurally compromised, and the removal of the copper resulted in the building having no electric power available.

Rapid repair of the damage is necessary to prevent further loss due to HVAC system failure. Lack of a functioning HVAC system means that no air exchange is possible and the radiant heat system will not function. These two conditions left uncorrected will lead to the development of mold and mildew with potential damage to walls, carpet, and office furniture already installed in the building. Absence of radiant heat in the building will result in damage to the foundation from freezing of the heating coils within, and ultimately structural failure of the building.

Re-construction of the rear exit of the building and the containment cage for the electrical supply panel will be necessary to prevent future attempts to exploit the structural weaknesses of these areas.

Installation of a 3-point panic fire exit high security steel door set with exterior astragals to prevent prying will be necessary to comply with building code use of the rear exit as a fire exit while rendering more effective theft prevention.

Installation of a system consisting of building perimeter alarm and independent exit tamper / breach alarms is warranted as a prudent measure to protect State property against potential future losses.